

**A Co-Creative Education Program of Humanities  
and Sciences to Solve Global Issues Confronting  
Japan and Latin America (La-CEP)**  
**Outline**

**1. Purpose of A Co-Creative Education Program of Humanities and Sciences to Solve Global Issues Confronting Japan and Latin America (La-CEP)**

"A Co-Creative Education Program of Humanities and Sciences to Solve Global Issues Confronting Japan and Latin America (La-CEP)" is a program to support your study in Japan both financially and academically, with an aim of enriching the relationship between Japan and Latin American nations. Tokyo University of Foreign Studies (TUFS), Tokyo University of Agriculture and Technology (TUAT), and the University of Electro-Communications (UEC), renowned universities in Japan with distinguishing characteristics in arts and sciences, have joined hands with one another to implement this program.

If you are interested in Japanese language, Japanese culture, humanities, or social sciences, you can study these academic fields in depth at TUFS. While you study in Japan, you will also have various opportunities to participate in: discussion groups, study groups and jointly-held events with students from these three universities. Through this project, we hope that you will get familiar with Japanese culture including its business culture, then work at Japanese-affiliated companies upon graduating from university and take an active role in bridging the gap between Japan and Latin America.

**2. Program Schedule**

**Half year**

Arriving in Japan .....August 26, 2019  
Opening ceremony..... August 28, 2019  
Japanese language & Japan Studies Program  
..... August 29 - September 25, 2019  
Orientation .....September 26, 2019(Tentative)  
Placement test for JLPTUFS\*.....September 27, 2019(Tentative)  
Fall quarter classes.....October 1, 2019 - January 29, 2020  
Internship.....Approx. 2 weeks in February – March, 2020  
Final Presentation.....Mid-February, 2020  
Returning to your home country.....Late February, 2020

\*JLPTUFS: Japanese Language Program of Tokyo University of Foreign Studies

\*Schedule is subject to change.

**Once you apply for the program of half year, you cannot extend your period of study after arrival in Japan.**

## 1 year

Arriving in Japan .....	August 26, 2019
Opening ceremony .....	August 28, 2019
Japanese language & Japan Studies Program .....	August 29 - September 25, 2019
Orientation.....	September 26, 2019(Tentative)
Placement test for JLPTUFS* .....	September 27, 2019(Tentative)
Fall quarter classes.....	October 1, 2019 - January 29, 2020
Internship.....	Approx. 2 weeks in February - March, 2020 or in July, 2020
Interim presentation.....	Mid-February, 2020
Final presentation.....	Mid-July, 2020
Spring quarter classes.....	April 2020 - July 2020
Returning to your home country.....	Mid-July, 2020

\*JLPTUFS: Japanese Language Program of Tokyo University of Foreign Studies

\*Schedule is subject to change.

### 3. Program Details

#### 3-1 Japanese Language & Culture, Japan Studies and IT Literacy

Classes will be offered to the exchange students of the 3 universities together: Tokyo University of Foreign Studies, Tokyo University of Agriculture and Technology, and The University of Electro-Communications.

- Level of Japanese language: Elementary, Intermediate
- Total number of class hours: 60 (30 sessions x 2 hours)
- Number of credits: 3

Schedule is shown in Table 1 on page 4.

#### 3-2 Contemporary Global Issues (Elective Classes)

Students must earn 4 credits (2 classes) from the list shown in Table 2 on page 5. Students can take other elective classes freely shown in Table 3 on page 6. If a student opts to withdraw from a class after the add/drop period ends, an F will remain on the certificate of academic records.

\* Class contents or/and schedule are subject to change.

\* Students are required to take the placement test for JLPTUFS on September 27 (date will be confirmed), and follow the JLPTUFS instruction to take Japanese language classes.

#### 3-3 Internship

Students will be required to take part in internship in Japanese companies or public

organizations. It will start in February, March or mid-July, and last for about 2 weeks to 1 month.

3-4 Final/Interim presentations

These will be joint events with the exchange students of TUAT and UEC.

#### 4. Grading System

TUFS grading system is as follows.

<b>Grade</b>	S	A <sup>+</sup>	A	A <sup>-</sup>	B <sup>+</sup>	B	B <sup>-</sup>	C <sup>+</sup>	C	C <sup>-</sup>	F
<b>Point</b>	100-90	89-97	86-83	82-80	79-77	76-73	72-70	69-67	66-63	62-60	59-0
<b>Result</b>	PASS										FAIL

#### 5. Credit Recognition and Certificate of Completion

5-1 Credits

TUFS recognizes credits as follows.

1 Lecture Class = 2 credits

1 Language Class = 1 credit

As for JLPTUFS (Japanese Language Program of TUFS), please refer to the JLPTUFS guideline.

5-2 Certificate of Completion

Students who have participated in all the programs (one-month courses on Japanese language & culture and Japan studies, internship), and acquired 4 or more credits (2 classes) from compulsory classes (Contemporary Global Issues) will be given a certificate of completion.

Please ensure with your home university whether the credits earned at TUFS are transferable as credits required for your graduation or degree awarding. Also, note that **students must maintain full-time enrolment, 7 classes per week, for the student visa requirement.**

#### 6. Academic Calendar of 2019-2020

Fall Quarter: October 1, 2019 - January 28, 2020

Winter Quarter: January 29, 2020 - March 31, 2020

(Intensive courses: January 29-February 14, 2020)

Spring Quarter: April 1, 2020 – July 10, 2020(tentative)

\* Schedule is subject to change.

**Table 1. La-CEP - Japanese Language & Culture, Japan Studies Schedule**

**La-CEP Japanese Language and Culture, Japan Studies Schedule, 2019**

Date	Day	8:30-10:00	10:10-11:40	Lunch 11:40-12:40	12:40-14:10	14:20-15:50	16:00-17:30	Room	Remarks
26-Aug	Mon	<b>Arrival (TUFS students)</b>							
27-Aug	Tue	<b>Resident registration, opening bank account</b>							
28-Aug	Wed	9:20 - Opening Ceremony & General Orientation 10:30 - Computer Orientation			TUFS: Orientation TUAT - UEC: Move to each university			SAKURA Hall (JLC 1st floor)	Meeting time :9:00
29-Aug	Thu	Japanese Language & Culture (Elementary)	Japanese Language & Culture (Intermediate)		Japan Studies (Nagasaki)			#110	Japanese Diplomacy (Prof. Nagasaki)
30-Aug	Fri	Japan Studies (Field Trip)			Japan Studies (Field Trip)				Edo-Tokyo Museum(Fee:380 yen) Sensoji Temple, Taito-ku
31-Aug	Sat	Holiday							
1-Sep	Sun	Holiday							
2-Sep	Mon	Japanese Language & Culture (Intermediate)	Japanese Language & Culture (Elementary)					#110	
3-Sep	Tue	Japanese Language & Culture (Joint)	Japanese Language & Culture (Joint)		Japan Studies (Haukamp)	Japan Studies (Haukamp)		JLC#213	
4-Sep	Wed	Japanese Language & Culture (Intermediate)	Japanese Language & Culture (Elementary)		Japan Studies (Nagasaki)			#110	Japanese Diplomacy (Prof. Nagasaki)
5-Sep	Thu	Japanese Language & Culture (Intermediate)	Japanese Language & Culture (Elementary)					#110	
6-Sep	Fri	Japan Studies (Field Trip)						Tachikawa	Tachikawa Life Safety Learning Center (9:00-) TUFS 7:20 meet up at AGORA
7-Sep	Sat	Holiday							
8-Sep	Sun	Holiday							
9-Sep	Mon	Japanese Language & Culture (Elementary)	Japanese Language & Culture (Intermediate)					#110	
10-Sep	Tue	Japanese Language & Culture (Elementary)	Japanese Language & Culture (Intermediate)		Japan Studies (Nagasaki)			#110	Japanese Diplomacy (Prof. Nagasaki)
11-Sep	Wed	Japanese Language & Culture (Elementary)	Japanese Language & Culture (Intermediate)		Japan Studies (Arakawa)	Japan Studies (Arakawa)		#110	Lecture of Kabuki (Prof. Arakawa)
12-Sep	Thu	Japan Studies (Field Trip)						TBD	The detail will be determined
13-Sep	Fri	Japanese Language & Culture (Elementary)	Japanese Language & Culture (Intermediate)		Japan Studies CAAS	Japan Studies CAAS	Japanese Calligraphy (Dormitory No.2)	#110	
14-Sep	Sat	Holiday							
15-Sep	Sun	Holiday							
16-Sep	Mon	National Holiday							
17-Sep	Tue	Japanese Language & Culture (Intermediate)	Japanese Language & Culture (Elementary)					#110	
18-Sep	Wed	Japanese Language & Culture (Intermediate)	Japanese Language & Culture (Elementary)		Japan Studies (Nagasaki)			#110	Japanese Diplomacy (Prof. Nagasaki)
19-Sep	Thu	Japanese Language & Culture (Intermediate)	Japanese Language & Culture (Elementary)		IT Literacy			#110	
20-Sep	Fri	Japanese Language & Culture (Intermediate)	Japanese Language & Culture (Elementary)		Japan Studies (CAAS)	Japan Studies (CAAS)	Japanese Calligraphy (Dormitory No.2)	#110	
21-Sep	Sat	Holiday							
22-Sep	Sun	Holiday							
23-Sep	Mon	National Holiday							
24-Sep	Tue	Japanese Language & Culture (Elementary)	Japanese Language & Culture (Intermediate)					#110	
25-Sep	Wed	Japanese Language & Culture (Joint)	Japanese Language Class Final Presentation	Social gatherings					Final Presentation and social gatherings in AGORA Global 3F
26-Sep	Thu	(TUFS) General Orientation for International Students						AGORA	
27-Sep	Fri	(TUFS) Japanese Level Placement Test						AGORA	

\* Class contents and schedule are subject to change.

\* Students should buy textbooks used in their classes.

\* Each student has to pay the transportation expenses, admission fee of museum and food expenses of the excursion.

<Elementary> Elementary Level Japanese Language Class

<Intermediate> Intermediate (or higher) Level Japanese Language Class

<Joint> Joint Class of Elementary and Intermediate Level (Japanese Culture Class in English)

**Table 2. Contemporary Global Issues - Compulsory Elective Classes\***

\* List for 2018. The classes for 2019 are to be confirmed.

\* For details and the latest version , please see

[http://www.tufs.ac.jp/english/student/lesson\\_course/program/glip/](http://www.tufs.ac.jp/english/student/lesson_course/program/glip/)

Course title	Lecturer	Quarter	Day, Period
The Theory and Practice of the UN Human Rights Institutions	TOMITA Mari	Fall	Wed. 2
Development Cooperation and Japan	NAKAGAWA Hiroaki	Fall	Fri. 3
Population and Society from a Global Perspective	OSAKI Keiko	Fall	Wed. 3
Topics in International Tourism	MELVIN, John	Fall	Fri. 5
Topics in Global Issues 2	JOHNSON, Stephan	Fall	Wed. 3
Topics in Global Security	ISMAILOV, Murod	Fall	Fri. 5
Topics in Introductory Political Science	ISMAILOV, Murod	Fall	Fri. 2
Security Studies	ISMAILOV, Murod	Fall	Fri. 3
Communication Intelligence (C-IQ) 2	KARSERAS, Annette	Fall	Mon. 4
Survey of Japanese Mythology	MATSUMURA Kazuo	Fall	Mon. 5
Christianities: Debates and perspectives in Christianity	MARUYAMA Takao	Fall	Fri. 2
Topics in International Communication Management	ARAKAWA Yohei	Fall	Mon. 4
Topics in Modern Japanese Culture and Society from the Perspective of Popular History	TOMOTSUNE Tsutomu	Fall	Mon. 4
Topics in Fascism and War Memory in Japan	MIDDLETON, Benjamin	Fall	Tue. 4
Topics in Corporate Governance and Culture in Comparative Perspective 1	ICHINOSE Hiroki	Fall	Tue. 5
Survey of Cultural Studies: Representations of the Past in Popular Culture	SEATON, Philip	Fall	Fri. 3
Topics in Modern Japanese History	KIMURA Masami	Fall	Fri. 2
Topics in Migration: Trends and Dynamics	IGARASHI Muge	Fall	Tue. 4
Topics in Media Studies	IGARASHI Muge	Fall	Wed. 4
Topics in Culture, Power, Identities	MORITA Kyoko	Fall	Fri. 5
Modern and Contemporary Japanese Literature 2	SEN Raj Lakhi	Fall	Thu. 3
Survey of Japanese Grammar with Comparative Perspectives from English	MOCHIZUKI Keiko	Fall	Thu. 4
Politics and Japanese Historical Interpretation 2	KIMURA Masami	Fall	Mon. 4
Topics in Conflict and Immunity: Trends in Environment and Society 2	WILCOX, Richard	Fall	Wed. 5
Topics in Environment and Human Life 2	WILCOX, Richard	Fall	Wed. 6
China's Economic Reform and Globalization	SONE Yasuo	Fall	Mon. 5
Topics in Greek, Roman, & Norse Myths	LO DICO, Mauro	Fall	Fri. 5
Topics in Japanese Intellectual History	MORRIS, John	Fall	Fri. 2
Topics in Japanese Wartime Film and Society	HAUKAMP, Iris	Fall	Tue. 2
Topics in World Geography 2	MURPHY, Michael	Fall	Thu. 5
Theory and Practice of Peace Building	KATO Tamahi	Fall	Thu. 3
Nationalism and Capitalism in Prewar Japan	MIDDLETON, Benjamin	Fall	Tue. 5
Introduction to Cultural Studies	MOTOHASHI Tetsuya	Winter	Intensive
International Cooperation and Global Governance	DADABAEV, Timur	Winter	Intensive
Gender and Career Development: An International Comparative Perspective	ISHIGURO Kuniko	Winter	Intensive
Postcolonialism and Modern Japan	MOTOHASHI Tetsuya	Winter	Intensive

**Table3. Contemporary Global Issues – Optional Elective Classes\***

\* List for 2018. The classes for 2019 are to be confirmed.

\* For details and the latest version , please see

[http://www.tufs.ac.jp/english/student/lesson\\_course/program/glip/](http://www.tufs.ac.jp/english/student/lesson_course/program/glip/)

Course title	Lecturer	Quarter	Day, Period
Introduction to Japanese Language Education in the Era of Globalization	SAKURAI Yusuke	Fall	Tue. 5
Modern American Literature 2	MATSUURA Megumi	Fall	Thu. 4
Survey of Language and Society 2	WINCHESTER, Mark	Fall	Thu. 1
Survey of Sociolinguistics 2	BORLONGAN, Ariane	Fall	Wed. 2
Second Language Acquisition 2: Conversation Analysis for Second Language Acquisition	HAUSER, Eric	Fall	Thu. 3
Psycholinguistics of Native and Non-native Language Use	MATTHEWS, John	Fall	Tue. 2
Research Methodology for Language Education Studies	ILIC, Peter	Fall	Mon. 3
Topics in Tokyo-Taipei Distance Learning 2	KARSERAS, Annette	Fall	Mon. 3
Topics in Introductory Linguistics	ICHIHASHI Kumiko	Fall	Thu. 5
Topics in Intercultural Communication	KOMISAROF Kimi	Fall	Wed. 5
Topics in Speech Communication	OKADA Akito	Fall	Thu. 3
English Through Mass Media (Fall)	TSURUTA Chikako	Fall	Mon. 4
Translation and Interpreting Studies (Fall)	TAMURA Tomoko	Fall	Wed. 6
Rabindranath Tagore, the First Asian Nobel laureate: His vision of Education, Art and Poetry	MANDAL, Sujit Kumar	Fall	Mon. 4
Portuguese Cultural Heritage and Luso-Brazilian-Japanese Relations 2	ROCHA De SOUSA, Lucio Manuel	Fall	Wed. 2
Cultural History of Turkish Literature	KILIC, Engin	Fall	Wed. 3
Business English for Interpreters/Translators	Del ROSARIO, Paul	Fall	Wed. 3
Public Speaking for Interpreters/Translators	TAKEUCHI Craig	Fall	Wed. 5
English Debate for Interpreters/Translators	RITCHIE, Zane	Fall	Tue. 3
Survey of Ancient Latin Literature	LO DICO, Mauro	Fall	Fri. 3
Survey of Literary Theory	SAKASAI Akito	Fall	Fri. 3
Introduction to Morpho-syntactic and Semantic Typology	KAWACHI Kazuhiro	Winter	Intensive
Topics in Japanese Language Contact, Variation and Change	LONG, Daniel	Winter	Intensive
Collecting the World: Collections and Entertainment in Modern Europe	SAKURAI Ayako	Winter	Intensive

\* Students can take Optional Elective Classes freely, however, if a student opts to withdraw from a class after the add/drop period ends, an “F” will remain on the certificate of academic records.

**A Co-Creative Education Program of Humanities and Sciences  
to Solve Global Issues Confronting Japan and Latin America (La-CEP)**

**Application Guide**

**1. A Co-Creative Education Program of Humanities and Sciences to Solve Global Issues Confronting Japan and Latin America(La-CEP)**

In this program, students will first learn Japanese language for one month, and then attend lectures at the undergraduate level, mainly focusing on the subjects of Contemporary Global Issues. Students can also continue taking Japanese language courses. Afterward, they will take part in internship at Japanese companies or organizations for 2 weeks to 1 month. Students must attend all classes and presentations.

**2. Application Procedure**

Students must be nominated by their home institutions.

1. Ensure to meet TUFSS's English or Japanese language requirements.
2. Complete the online application (e-apply).

Online application will open in late January, 2019.

3. Send required documents to TUFSS.

**Deadline: March 31, 2019**

- To apply online, please ask for the web address and password to the personnel in charge of exchange program in your university.

**3. Admission Schedule**

Late January.....Application begins

March 31.....Application deadline

May ..... TUFSS admission results will be announced

July.....TUFSS will send the acceptance letters and documents required for  
visa application

(Certificate of Eligibility) to its partner universities. Accepted  
students must apply for a visa at the Japanese embassy in their  
home countries as soon as they receive the COE.

Late August.....Arrival in Japan

#### 4. Required Application Documents

- (1) Online application (e-apply)
- (2) Study plan
- (3) Health certificate
- (4) Application for Certificate of Eligibility (for the status of residence, an ID photo is required)
- (5) Application for JASSO scholarship with a short essay
- (6) Academic transcript
- (7) Copy of passport
- (8) Document to prove the balance of bank account (a copy of bank statement)
- (9) Checklist

#### 5. Eligibility

- (1) Students who are enrolled in a regular degree program at TUFS partner universities.
- (2) Japanese language proficiency: N1 or N2  
If a student does not meet a N2-level Japanese, the following English proficiency is required plus **the ability of reading and writing Hiragana and Katakana (desirably N5 level Japanese).**  
English language ability (if English is your mother tongue, it is not required):  
TOEFL (PBT530/CBT197/iBT71), IELTS (6.0),  
Cambridge CAE (Grade C), Cambridge CPE (Grade C) or sufficient proof of the equivalent English proficiency
- (3) Academic performance: 2.3 or higher on the JASSO 3.0 scale calculation.
- (4) **Students with strong willingness to learn Japanese language and culture, as internship is carried out in Japanese language.**
- (5) Students who can participate all programs, including Japanese language & Japan studies classes, presentations and internships.

#### 6. Financial Support

- A round-trip flight ticket will be provided to 1 or 2 students of each university (NOT all students).
- JASSO scholarship of ¥80,000/month

**\*In case of changing flight dates for the student's own convenience, all fees for the flight change must be paid by the student.**



Eligibility criteria for the scholarship application are as follows.

- Students enrolled in a regular degree program at an undergraduate or graduate level in university.
- Not holding Japanese nationality.
- Students formally recommended to be exchange students by the home universities.
- Students with excellent academic performance and personality. Performance of 2.3 or higher on the JASSO 3.0 scale calculation.  
(“How to calculate JASSO GPA” will be uploaded on the web site)
- Students with clear purpose of and planning for studying in Japan, with whom highly effective results can be expected.
- Students with financial difficulties, for whom studying in Japan on their own expenses is extremely difficult.
- Students who will return to their home universities where they are registered and continue studying there after completing studying in Japan.
- **Students who do not receive other scholarship more than ¥80,000 from other organizations (foundations) for studying in Japan.**

In case of receiving this scholarship, students are required to participate in a survey provided by TUFs. Also, after exchanging credits with the universities at which they are registered, students are required to send their certificates of academic performance to TUFs.

**The first payment of the scholarship will be made by the following month of the arrival month (the end of September). Please prepare sufficient amount of funds to stay in Japan.**

## **7. Dormitory**

TUFs International Residence

([http://www.tufs.ac.jp/english/student/international\\_student/housing.html#Anc01](http://www.tufs.ac.jp/english/student/international_student/housing.html#Anc01))

Fee: **¥31,000** to ¥46,000 per month

\* Utility charges (electricity and water) are not included in the dormitory fee.

\* Students must pay for bedding (pillow, pillow cover, mattress pad, sheets, blanket) fee **¥10,000**.

\* Students must pay the monthly dormitory fee by the 5<sup>th</sup> day of each month.

\* The first payment for September and October dormitory fee (for 2 months) must be paid by October 5<sup>th</sup>.

## 8. Enrollment in Insurance Plan

All students who will participate in this program must purchase the following insurance plans and pay for the insurance premium on their own.

1. Personal Accident Insurance for Students Pursuing Education and Research (PAS), approximately **¥1,200 / year**
2. Liability Insurance for Students Pursuing Education and Research (LSR) coupled with PAS, **¥13,340 / year**
3. Japan's National Health Insurance, approximately ¥ 1,100 / month

Please pay the insurance fee in cash when you arrive at TUFS.